#### **COMMUNITY PROJECT MANUAL**



In this material, you will find the "Student Handbook" summary for the Community Project. For more information, access the Community Project website using this QrCode:







# **About the Community**

The Community Project is a curricular extension component required to complete undergraduate courses at PUCPR. It is linked to the other disciplines of the University's Human Formation Axis and certifies identity competence. The total workload is 30 hours.

It takes place in PUCPR's partner social institutions and aims to provide opportunities to practice social and community actions in an educational process of university-society relationship and, through experiences, raise students' awareness of social reality.



# 2023 2st SEMESTER SCHEDULE

Campus

Enrollment for the **Preparation Phase** 

**LIMITED SPACE** 

**Enrollment for Social Action** 

**Curitiba** 

August 02 - 03 (Starting at 1 pm)

August 14 - 16 (Starting at 1 pm)

Londrina

**August 08 - 10** (Starting at 9 am)

**August 23 - 27** (Starting at 9 am)

Toledo

**August 15 - 16** (Starting at 9 am)

**August 21 - 25** (Starting at 9 am)

**Enroll Via Student Portal:** 

pucpr.br/projetocomunitario

Login

(same as student web. without the @pucpr. Example: name\_last name)



(If you do not remember your password, you can recover it through your student web e-mail.)















- Preparation
  Enrollment and participation
- 2° Social Action
  Choose and Enroll
- Carrying Out Social Action
  and participation at the Welcome meeting if it happens
- Produce and deliver Synthesis Reports in Virtual Environment (CANVAS)

  For Certification and Identity Competence
- Do Final Evaluation
  Access QrCode and watch
  the video "how to answer



**NOTE:**On the last day of the activity, the institution will deliver the receipt, which must remain with the student. This document does not need to be delivered nor protocoled in the Community Project.

# Student responsibilities

Non-enrollment and non-participation of the student in the Community Project will prevent course completion.

The student must follow ALL the steps in the Community Project and respect the workload in their social Action, the calendar, the schedule, and the guidelines of the institutional official.

Participate in the welcome meetings for initial orientation and qualification workshops offered by the Community Projects Center if they are prerequisites for the activities;

Comply with the workload and the phases regarding identity competence;

Any adverse situation that makes the student feels uncomfortable during the Social Action should be immediately communicated to the Community Projects Center.

**Absence:** If the student needs to miss any social actions, he or she should notify the institution at least 24 hours in advance. The hours must be replaced directly with the institution, depending exclusively on the institution's authorization and availability within the semester.

Ps: Student participation in the Community Project does not allow for class absences, so it should take place, preferably during after-school hours.

Cancellation of Social Action: If students need to cancel their registration for any reason, they should contact the Community Projects Center.

# Conclusion of Community Project and attendance validation

Students pass if they complete 100% of the Community Project course load and all the phases mentioned in this Manual.

Validation occurs when the institution sends the attendance form to the Community Projects Center, which is responsible for the validation in the system.

NOTE: The student must complete the hours allotted for the Community Project in the same academic semester. In the case of activity withdrawal or cancellation, the student must enroll again in another semester. The student can check his or her workload in the Student Portal and transcript.

# **Complementary Information**

If students are interested in proposing an alternative social action, they may contact the Community Projects Center.

The Community Projects Center will solve any cases not covered in this Manual per the Dean of Mission, Identity, and Extension guidelines.

# Câmpus Curitiba

(41) 3271-1798/2577 (41) 99123-6274 projeto.comunitario@pucpr.br

#### Câmpus Toledo

(45) 3277-8625 pcomunitario.too@pucpr.br

### **Câmpus Londrina**

(43) 3372-6025/6028 (43) 99183-6172 pcomunitario.ldn@pucpr.br

# Câmpus Maringá

(44) 99801-0607



